

## Operations Manager

Operations managers perform leadership and management duties with teams and senior managers to ensure that teams fulfil their roles and meet organisational goals. They are essential to all business models that have an operational area or department with a workforce to lead, manage, and support.

The broad purpose of this occupation is to provide leadership, with both operational and project responsibilities. An operations manager is responsible for managing individuals or a team, offering direction, instructions, and guidance to achieve set goals.

You can see more information about the apprenticeship standard at [Skills England](#).

Level

5

Duration

8

months minimum\*

### Assessment methods

1

#### Project with report

A referenced 4,000 word project report, including an executive summary, introduction, scope and business need of the project, research and analysis, project outcomes, discussion of findings, recommendations and conclusions.

2

#### Professional discussion

A 60 minute discussion underpinned by portfolio of evidence. The discussion will cover managing and leading a team, organisational governance, operational planning and stakeholder relationships.



Learning



Gateway



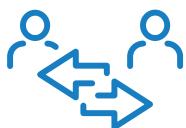
End-Point Assessment

## The EPA Process



### Gateway meeting:

training provider, employer and apprentice meet to determine if they are ready for their EPA, and submit any files as needed through the iLearner system.



### Assessor meeting:

the employer and an iCQ Assessor meet to agree any evidence submitted by the apprentice and plan dates for assessments.



### Learner preparation:

the employer and training provider make sure the learner is familiar with the iLearner tools and formats of their assessments.

**End-Point Assessment** is carried out by iCQ Assessor.

<b>Cost</b>	<b>£950 (remote)</b>
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## With you every step of the way

iCQ support the complete apprenticeship journey for employers, training providers and learners through our innovative iLearner platform – making it easy and quick to record and track progress.



\*Apprenticeship starts from 1<sup>st</sup> August 2025 are eligible for the 8-month minimum duration, starts before 1<sup>st</sup> August 2025 are subject to a 12-month minimum duration.