

APPRENTICESHIP STANDARDS ASSESSMENT AND SOLUTIONS

LEARNING AND DEVELOPMENT PRACTITIONER

- AP01, AP02
- LEVEL 3
- 18 MONTH PROGRAMME



EDUCATION, LEARNING & DEVELOPMENT

OVERVIEW

The role of Learning and Development Practitioners is to identify, create and deliver appropriate training/learning needs, working with stakeholders and business area managers. They are future focused, understand the business context/culture and have a good grounding across the whole training and learning cycles.

ROLE PROFILE

The Learning and Development Practitioners work within a range of organisations including private, public and third sector. They contribute to, and influence, improved performance in the workplace at an individual, team and organisation level.

The role can be more specialist, with a focus on a specific area of learning and development, such as e-learning or digital/ blended learning.

They work alongside colleagues who specialise in HR (i.e. employee relations, reward, recruitment) and report to a learning and development Business Partner, Consultant or Manager.

YOUR APPRENTICES' LEARNING JOURNEY

Your apprentices will complete an 18 month apprenticeship learning journey. A minimum of Level 2 English and Maths is required prior to taking the End-Point Assessment. The successful apprentice may be eligible to apply for Associate Membership of the Chartered Institute of Personnel and Development (CIPD) or other professional bodies.

On completion of their learning journey, apprentices will undertake an End-Point Assessment, with an independent iCQ assessor.

Throughout their journey, your apprentices will record and update their progress using iCQ's **iLearner** system, and their End-Point Assessment will be delivered using **iLearner**.

FURTHER INFORMATION

The full Standard, Assessment Plan and current funding details can be viewed on the ***Institute for Apprenticeships & Technical Education*** website.



LEARNING
JOURNEY



GATEWAY
MEETING



END-POINT
ASSESSMENT

APPRENTICESHIP STANDARDS END-POINT ASSESSMENT

LEARNING AND DEVELOPMENT PRACTITIONER - LEVEL 3



WORK-BASED PROJECT WITH PROFESSIONAL DISCUSSION

The Apprentice must first complete a work-based project, in the form of a 2,250-word Executive Summary style report, to show the implementation of a learning and development solution to a real business-related problem. This will be followed by a 60-minute structured discussion, based on the project, between your apprentices and an iCQ assessor.



PRESENTATION WITH QUESTIONS AND ANSWERS

A 20-minute presentation, to demonstrate the Apprentice's attained skills, knowledge and behaviours, using examples from the Learning Journal that best evidence these. This will be followed by a 25-minute question and answer session with the iCQ Assessor.



APPRENTICES CAN ACHIEVE A PASS, MERIT, OR A DISTINCTION GRADE.

WANT TO KNOW MORE?

For further information, please contact us:

T | +44 (0)20 3897 9293

E | enquiries@icanqualify.co.uk

www.icanqualify.co.uk

