

APPRENTICESHIP STANDARDS ASSESSMENT AND SOLUTIONS

FACILITIES MANAGER

- LEVEL 4
- 24 MONTH PROGRAMME



FACILITIES SECTOR

OVERVIEW

Facilities Managers work in the private, public or third sector and all sizes of organisation. Specific job roles at this level may include: Facilities Manager; Facilities Management (FM) Operations Manager; Estates Manager; FM Contract Manager.

ROLE PROFILE

A Facilities Manager is responsible for the safe, secure and comfortable day-to-day working environment for properties, assets (e.g. equipment) and services that must be fully compliant with health and safety and other legislation. They are accountable for the management of the delivery of all FM services within their local area of responsibility e.g. for one or more contracts/services; specific services e.g. cleaning, maintenance or fleet services. They will ensure performance exceeds customer expectations within budget for the properties, assets and services.

They may be employed in-house by an FM company or this function might be outsourced.

YOUR APPRENTICES' LEARNING JOURNEY

Apprentices might be expected to have already achieved 'A' levels or equivalent, a relevant L3 qualification or appropriate experience to start on this apprenticeship standard. They will complete a 24-month apprenticeship learning journey, which will include achievement of Level 2 Literacy and Numeracy. During the programme, apprentices will receive membership of IWFM at the Affiliate grade.

On completion of their learning journey, apprentices will undertake an End-Point Assessment, with an independent iCQ assessor.

Throughout their journey, your apprentices will record and update their progress using iCQ's **iLearner** system, and their End-Point Assessment will be delivered using **iLearner**.

FURTHER INFORMATION

The full Standard, Assessment Plan and current funding details can be viewed on the ***Institute for Apprenticeships & Technical Education*** website.



LEARNING
JOURNEY



GATEWAY
MEETING



END-POINT
ASSESSMENT

APPRENTICESHIP STANDARDS DELIVERY SOLUTIONS



APPRENTICESHIP STANDARDS END-POINT ASSESSMENT SOLUTIONS

APPRENTICE AND LEVY/FUNDING MANAGEMENT

A complete apprentice and levy/funding management tool for ROATP providers and employer-providers.

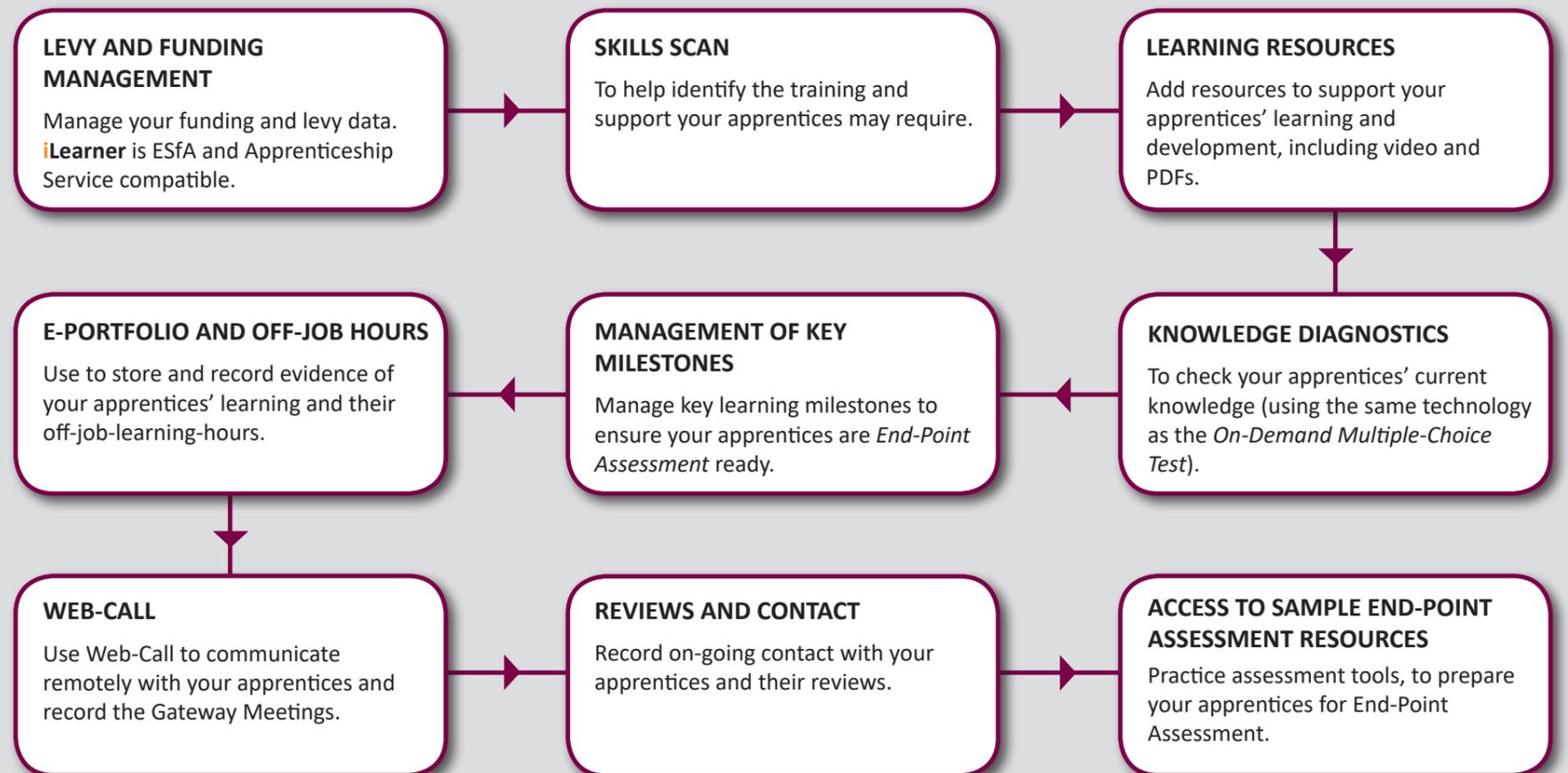
Manage your funding, apprentice key learning milestones and progression, off-job learning hours, gateway meeting and much more. All using one, secure, on-line, management system - **iLearner**.

DELIVERY OF END-POINT ASSESSMENT

- Sample assessment resources and Trainer Toolkit, to prepare your apprentices for their End-Point Assessment
- Professional Discussion, Interview and Presentation End-Point Assessment conducted online, using **iLearner's** Web-Call
- Track End-Point Assessment progress and results on **iLearner**

APPRENTICESHIP LEARNING JOURNEY

A complete
apprenticeship
delivery solution -
guiding you every step
of the journey...



APPRENTICESHIP STANDARDS END-POINT ASSESSMENT

FACILITIES MANAGER - LEVEL 4



WORK BASED PROJECT

Your apprentices will complete a 8,000 word project. The project will be referenced appropriately using a referencing system such as Harvard or APA.



PRESENTATION

The word-based project will be presented to a panel, which will include the iCQ assessor. The presentation, with questions and answers, will be no more than 30 minutes.



PROFESSIONAL DISCUSSION

A 45 minute to one-hour structured discussion to establish your apprentices' understanding and application of knowledge, skills and behaviours. The Professional Discussion is between your apprentices and a panel, which will include the iCQ assessor.



APPRENTICES CAN ACHIEVE A PASS, MERIT OR A DISTINCTION GRADE.

WANT TO KNOW MORE?

For further information, please contact us:

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