

APPRENTICESHIP STANDARDS ASSESSMENT AND SOLUTIONS

TRAVEL CONSULTANT

- LEVEL 3
- 12 MONTH PROGRAMME



TRAVEL SECTOR

OVERVIEW

The role of a Travel Consultant is to make travel arrangements and book accommodation and other services for holidaymakers and business travellers

ROLE PROFILE

Travel consultants have a highly responsible role as they provide outstanding customer service, delivering a range of often complex travel arrangements, accommodation bookings and ancillary services which help to ensure their travellers benefit from journeys and time at their destination that is positive and aims to exceed their expectations.

Travel Consultants specialise in either 'corporate' or 'leisure' travel, developing essential knowledge, skills and behaviours that are transferable across the travel industry.

iCQ's End-Point Assessment resources and final assessment include 'corporate' and 'leisure' options.

YOUR APPRENTICES' LEARNING JOURNEY

The apprenticeship learning journey for this programme is typically 12 months. Individuals that successfully achieve the Travel Consultant apprenticeship standard will be well placed to progress within the industry into leadership or specialist travel roles and onto a higher level of training or apprenticeship in management.

Apprentices are expected to demonstrate Level 2 Literacy and Numeracy.

On completion of their learning journey, apprentices will undertake an End-Point Assessment, with an independent iCQ assessor.

Throughout their journey, your apprentices will record and update their progress using iCQ's **iLearner** system, and their End-Point Assessment will be delivered using **iLearner**.

FURTHER INFORMATION

The full Standard, Assessment Plan and current funding details can be viewed on the ***Institute for Apprenticeships & Technical Education*** website.



**LEARNING
JOURNEY**



**GATEWAY
MEETING**



**END-POINT
ASSESSMENT**

APPRENTICESHIP STANDARDS DELIVERY SOLUTIONS



APPRENTICESHIP STANDARDS END-POINT ASSESSMENT SOLUTIONS

APPRENTICE AND LEVY/FUNDING MANAGEMENT

A complete apprentice and levy/funding management tool for ROATP providers and employer-providers.

Manage your funding, apprentice key learning milestones and progression, off-job learning hours, gateway meeting and much more. All using one, secure, on-line, management system - **iLearner**.

DELIVERY OF END-POINT ASSESSMENT

- Sample assessment resources and Trainer Toolkit, to prepare your apprentices for their End-Point Assessment
- Professional Discussion, Interview and Presentation End-Point Assessment conducted online, using **iLearner's** Web-Call
- Track End-Point Assessment progress and results on **iLearner**

APPRENTICESHIP LEARNING JOURNEY

A complete
apprenticeship
delivery solution -
guiding you every step
of the journey...



APPRENTICESHIP STANDARDS END-POINT ASSESSMENT

TRAVEL CONSULTANT - LEVEL 3

► **KNOWLEDGE TEST**

A 120-minute multiple-choice test delivered using **iLearner**. Most of the 60 questions are scenario-based including corporate and leisure travel options. Results and a strengths and weaknesses report is provided on **iLearner**.

► **PROFESSIONAL DISCUSSION**

The Professional Discussion is a structured discussion between your apprentices and their iCQ Assessor. The 60 to 120-minute discussion will focus on how your apprentices performed during the apprenticeship programme and use their My Journey Template bring to life and clarify understanding of all assessment criteria covered.



APPRENTICES CAN ACHIEVE A PASS, MERIT OR A DISTINCTION GRADE.

WANT TO KNOW MORE?

For further information, please contact us:

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